



Risk assessment

Company name: Allenby Coach Hire

Assessment carried out by: John Dewberry.

Date of next review: If restrictions change

Date assessment was carried out: 25th June 2022.

What are the hazards?	Who might be harmed?	What actions are being taken to mitigate the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Low/Med/High
Social Distancing	Driver /Passenger	<ul style="list-style-type: none"> Enhanced cleaning More ventilation High seat backs 	<ul style="list-style-type: none"> Touch points cleaned with disinfectant before, during and after use. Ventilation systems on at all times (set to fresh air). Rear of roof vent open to aid extraction of stale air. High seat backs reduce droplets spreading. 	Driver	Before Vehicle use	Low
Boarding & Alighting	Driver /Passenger	<ul style="list-style-type: none"> Driver to use driver's door (where possible) 	<ul style="list-style-type: none"> Driver to remain off the coach whilst passengers board/disembark. 	Driver/Passengers	Before and after Vehicle use	Low

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		<ul style="list-style-type: none"> • Driver to alight before passengers' board and disembark. 	<ul style="list-style-type: none"> • Driver to advise passengers (whilst outside the vehicle) as to where they should be seated (Not applicable to schools as they will have their own leads onboard) 			
Accidents	Driver /Passenger	<ul style="list-style-type: none"> • If alighting the vehicle is required, ensure passengers are moved to a safe place and social distancing measures are followed where possible. 	<ul style="list-style-type: none"> • Driver to follow accident protocol 	Driver/Passengers	Immediately	Low
Dealing with Luggage	Driver /Passenger	<ul style="list-style-type: none"> • Driver to request the passenger load/unload their own luggage. 	<ul style="list-style-type: none"> • Driver to ensure passengers always adhere to social distancing 	Driver/Passengers	Before and after Vehicle use	Low
Transporting a passenger that starts to	Driver /Passenger	<ul style="list-style-type: none"> • Driver to isolate passenger at the back of the coach, leaving 	<ul style="list-style-type: none"> • Driver to inform management immediately. 	Driver/Passengers	Immediately	Med

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display Coronavirus symptoms.		as much distance as possible to other passengers. • Advise passenger to contact NHS 111	• Driver to use full PPE around passenger. • Driver to wash hands for 20 seconds at the earliest opportunity			
Contact with cleaning materials	Driver	• Ensure safe use of cleaning products as per directions. • Ensure safe disposal of PPE and cleaning products.	• Ensure cleaning materials are replenished regularly	Driver	Before use	Low